

DIRECTOR Women's Football

POSITION DESCRIPTION 2021

1. Oversee all aspects of the management of the women's football team.
2. Prepare an annual budget of proposed expenses relating to the operation of the Women's Team.
3. Produce monthly reports to the Committee covering all aspects of Women's football.
4. Attend Committee meetings as required.
5. Be available to liaise with Women's football coaches.
6. Co-ordinate women players fund raising activities as required.
7. Represent the Club at the South East Women's Football League
8. Oversee women's player sponsors initiatives reporting to the Secretary
9. Co-ordinate the rostering of women player volunteers for Club activities as required.
10. Liaise with the Team manager to ensure the smooth operation of the administration around the team.
11. Liaise with Director Creative to help to co-ordinate Social; Media around the women's team.